

Sutton County Commissioners Court

SPECIAL MEETING

Thursday, April 13, 2023 at 11:00 a.m.

Sutton County Annex Meeting Room, 300 E. Oak, Sonora TX 76950

Joseph Harris
County Judge

Lee Bloodworth
Commissioner
Precinct 1

Bob Brockman
Commissioner
Precinct 2

Carl Teaff
Commissioner
Precinct 3

Harold Martinez
Commissioner
Precinct 4

Members of the public may give comment before the Commissioners Court on any item on this agenda. Please note that members of the public may not communicate to the court about any other subject not specifically noticed on this agenda. Members of the Commissioners Court cannot discuss, deliberate, or act on any item or topic not scheduled on this agenda in accordance with existing law.

BUSINESS

- 1 Determination of quorum and call to order
- 2 Invocation and Pledge of Allegiance
- 3 Public Comment

AGENDA

Deliberate, Consider and take appropriate action regarding the following:

- 4 Accounts Payable-Maura Weingart
- 5 UniFirst Service Agreement renewal-Maura Weingart

EXECUTIVE SESSION

- Note 1 Texas Government code 551.071, Consultation with Attorney
Note 2 Texas Government code 551.072, Real Property
Note 3 Texas Government code 551.074, Personnel Matters
Note 4 Texas Government code 551.076, Security
Note 5 Texas Government code 551.087, Economic Development Negotiations
Note 6 Texas Government code 551.089, IT Security

The County Commissioners Court of Sutton County reserves the right to adjourn into executive sessions at any time during this meeting to discuss any of the matters listed below. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the court announces that the item will be considered during Executive Session.

RECONVENE

- 6 Adjournment



JOSEPH HARRIS, County Judge

POSTED ON THE BULLETIN BOARD IN THE COURTHOUSE ANNEX BUILDING and the SUTTON COUNTY WEB PAGE
www.co.sutton.tx.us this the 10th day of April 2023.



PAM THORP, County Clerk

**SUTTON COUNTY COMMISSIONERS COURT
REGULAR MEETING
APRIL 10, 2023**

FMFC FUND					
General Cash Sutton County	PR Reimbursement, WH/FICA, for February 7, 2023	\$	16,616.14	51863	CK#
		\$	16,616.14		
GENERAL FUND					
Ener-Tel	Jail R/M Supplies	\$	625.00	27944	CK#
Sutton County Appraisal	Contract Payment for April 1, 2023	\$	44,129.53	27945	
Chase Card Service	Extension Agent Stockshow Expense for Austin and Houston. 4H Supplies Expense	\$	821.74	27946	
Comptroller's Judiciary Section	Refund of Excess Constitutional	\$	1,203.70	27947	
	TOTAL	\$	46,779.97		
ARPA FUND					
MasterCard Services	Technology for Conference Room in Annex Bldg	\$	595.45		CK#
	TOTAL	\$	595.45		

Line-item Transfer Amendment

REC'D 155 APR 5 2023
WE, PM 3:52


Date: March 28, 2023

Honorable Commissioners Court of Sutton County:

I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
From:	<u>Building Upgrade</u>	<u>Sheriff Dept</u>	<u>10-5-560-4870</u>	(\$1,120.00) \$1500.00
To:	<u>Technology Upgrade</u>	<u>Sheriff Dept.</u>	<u>10-5-560-4864</u>	\$1,120.00 \$1500.00

Reason: _____



Department Head

3/31/23
Date



Approved: Co Judge for Commissioners' Ct



Attest: County Clerk

04/12/2023
Date

4/13/23
Date



Maula Weingart-County Auditor

4/13/2023
Date

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	HCTRA - VIOLATIONS I-012345507941 I-222073 I-73661-SHERIFF	HCTRA - VIOLATIONS: TDDCA: PENGUIN MANAGEMENT, INC:	R	0/00/0000		7.00CR	000000	
			R	0/00/0000		50.00CR	000000	
			R	0/00/0000		524.00CR	000000	581.00
1043	ALET MOBILITY I-4553-032023 I-4646-022023	SHERIFF CELL PHONE SERVICE CSCD CELL PHONE SERVICE	R	0/00/0000		759.78CR	000000	
			R	0/00/0000		54.32CR	000000	814.10
1048	BAKER & TAYLOR, INC. I-5018265372 I-5018265373	LIBRARY BOOKS LIBRARY BOOKS	R	0/00/0000		49.91CR	000000	
			R	0/00/0000		10.93CR	000000	60.84
1050	BEN E KEITH-DFW I-11642523 I-11659046	JAIL FOOD JAIL FOOD	R	0/00/0000		507.90CR	000000	
			R	0/00/0000		369.75CR	000000	877.65
1054	PARKER LUMBER I-20807105 I-20864445 I-20870760 I-4078040 I-4187509 I-4197525 I-4205830	ANNEX R/M SUPPLIES FLOOD CONTROL SUPPLIES CEMETERY R/M SUPPLIES PARK R/M SUPPLIES ANNEX R/M SUPPLIES PARK REPAIRS PARK R/M SUPPLIES	R	0/00/0000		2.06CR	000000	
			R	0/00/0000		59.95CR	000000	
			R	0/00/0000		103.96CR	000000	
			R	0/00/0000		20.72CR	000000	
			R	0/00/0000		26.49CR	000000	
			R	0/00/0000		73.71CR	000000	
			R	0/00/0000		33.59CR	000000	320.48
1060	BILL WILLIAMS TIRE CENTER I-23-0900926-002 I-23-0903923-002	SHERIFF VEHICLE MAINTENANCE SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		887.08CR	000000	
			R	0/00/0000		884.20CR	000000	1,771.28
1067	BREWER REFRIGERATION I-364911	JAIL ICE MACHINE RENTAL	R	0/00/0000		93.00CR	000000	93.00
1083	CHARLES MCDONALD I-117	NONDEPT TNCC EXPENSE	R	0/00/0000		770.00CR	000000	770.00
1090	QUILL CORPORATION I-31299647 I-31311487 I-31312427 I-31347082 I-31479128	CO JUDGE OFFICE SUPPLIES CO JUDGE FURNITURE CO JUDGE FURNITURE CO JUDGE OFFICE SUPPLIES ANNEX R/M SUPPLIES	R	0/00/0000		12.79CR	000000	
			R	0/00/0000		129.74CR	000000	
			R	0/00/0000		93.74CR	000000	
			R	0/00/0000		338.07CR	000000	
			R	0/00/0000		68.99CR	000000	643.33

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1147	ELIZABETH W WALLACE, ATTORNEY I-032823-DUPLICATE	DISTRICT CLERK REFUND	R	0/00/0000		213.00CR	000000	213.00
1149	EMMET FLEMING I-CV06434	DISTRICT COURT APPOINTED ATTY	R	0/00/0000		1,701.00CR	000000	1,701.00
1161	FMPC FUND I-022823-COURTHOUSE I-022823-SHERIFF I-022823-STONEGARDEN I-032023-UNIT 284 I-UNIT 285-032323	CTH VEHICLE/EQUIPMENT FUEL SHERIFF VEHICLE FUEL STONEGARDEN VEHICLE SHERIFF VEHICLE MAINTENANCE SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		78.67CR 3,435.25CR 344.16CR 70.92CR 70.92CR	000000 000000 000000 000000 000000	3,999.92
1174	GEORGE E SMITH ESTATE I-MARCH 2023	CSCD OFFICE RENT	R	0/00/0000		500.00CR	000000	500.00
1178	GONZALO P RIOS I-02810	DISTRICT CT APPOINTED ATTORNEY	R	0/00/0000		720.00CR	000000	720.00
1180	GREAT AMERICA LEASING I-33683265 I-33774926	CORP SHERIFF COPIER LIBRARY COPIER	R	0/00/0000		296.07CR 240.74CR	000000 000000	536.81
1182	SONORA TIRE SERVICE I-92867	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		112.00CR	000000	112.00
1188	SPRINT I-645388810-184	EXTENSION AGENT CELL SERVICE	R	0/00/0000		62.72CR	000000	62.72
1240	K& J CONTROL, INC I-144307 I-144830 I-145037	CIVIC CENTER R/M SUPPLIES JAIL R/M SUPPLIES LIBRARY R/M SUPPLIES	R	0/00/0000		95.00CR 25.00CR 50.00CR	000000 000000 000000	170.00
1255	LAURIE ENGLISH I-032723-ADA EXP	DA TRAVEL EXP FOR ASSIST DA'S	R	0/00/0000		431.20CR	000000	431.20
1256	TOTAL OFFICE SOLUTION I-EA362256 I-EA362717 I-EA362753 I-EA362895 I-EA363616 I-EA363618 I-EA363619 I-EA363620 I-EA363805	SHP BASE RATE/USAGE CHARGES EXTENSION OFFICE SUPPLIES LIBRARY OPERATING SUPPLIES JP BASE RATE/USAGE CHARGES SHP BASE RATE/USAGE CHARGES EXT BASE RATE/USAGE CHGS LIBRARY BASE RATE/USAGE CHGE CSCD OFC BASE RATE/USAGE CHG LIBRARY OPERATING SUPPLIES	R	0/00/0000		103.69CR 94.92CR 131.92CR 164.79CR 175.32CR 68.67CR 113.24CR 45.88CR 19.40CR	000000 000000 000000 000000 000000 000000 000000 000000 000000	917.83

PACKET: 03535 GENERAL FUND 04102023 ***** CHECK LISTING *****

VENDOR SET: 01 BANK : 10 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1261	LEO'S TIRE SERVICE I-4874	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		155.00CR	000000	155.00
1262	TYLER TECHNOLOGIES, INC I-025-409384a	RECORDS MGMT SUPPLIES	R	0/00/0000		1,266.40CR	000000	1,266.40
1265	LONGHORN OFFICE PRODUCTS I-497833-0 I-497837-0 I-498244-0	TAX ASSESSOR OFFICE SUPPLIES AUDITOR EQUIPMENT DATE STAMPER TAX ASSESSOR OFFICE SUPPLIES	R R R	0/00/0000 0/00/0000 0/00/0000		1.89CR 412.68CR 51.00CR	000000 000000 000000	465.57
1267	UNITFIRST HOLDINGS LP I-10115 I-10116 I-10126 I-10127 I-10128 I-10129 I-9348 I-9349	JAIL R/M SUPPLIES JAIL R/M SUPPLIES CIVIC CENTER R/M SUPPLIES LIBRARY R/M SUPPLIES ANNEX R/M SUPPLIES COURTHOUSE R/M SUPPLIES JAIL R/M SUPPLIES JAIL R/M SUPPLIES	R R R R R R R R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		31.51CR 57.25CR 66.42CR 15.70CR 22.10CR 39.87CR 35.32CR 57.25CR	000000 000000 000000 000000 000000 000000 000000 000000	325.42
1279	MASTERCARD CARD SERVICE CENTER I-032023-PRISNR TRSF I-0862-0323-BLDGMTC I-0862-0323-JAILFOOD I-0862-0323-TECH I-0862-0323-VEHMTC I-0862-DSPPTCH TRNIN I-0862-INT 032023 I-0862-JAIL OPSUPP I-0862-OPCSUP 3-23	SHERIFF PRISONER TRANSFER JAIL BUILDING MTC JAIL FOOD SHERIFF TECHNOLOGY UPGRADES SHERIFF VEH MAINTENANCE#266 SHERIFF DISPATCH TRAINING SHERIFF INTEREST 032023 JAIL OPERATING SUPPLIES SHERIFF OFFICE SUPPLIES	R R R R R R R R R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		260.70CR 1,072.50CR 235.68CR 153.61CR 189.99CR 50.00CR 52.65CR 215.04CR 56.50CR	000000 000000 000000 000000 000000 000000 000000 000000 000000	2,286.67
1282	MAYFIELD PAPER COMPANY I-3231643-PARK	PARK R/M SUPPLIES	R	0/00/0000		56.94CR	000000	56.94
1284	MCCREARY VESELKA BRAGG & ALLEN I-267725 I-267726	JP DEBT COLLECTION JP DEBT COLLECTION	R R	0/00/0000 0/00/0000		15,229.59CR 619.50CR	000000 000000	15,849.09
1289	WEST TEXAS FIRE EXTINGUISHERS I-273565	ANNEX R/M SUPPLIES	R	0/00/0000		55.32CR	000000	55.32

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1290	WEST TEXAS GAS INC I-3872365-022023 I-42845-022023 I-5095131-022023	COURTHOUSE ANNEX SHERIFF AND JAIL	R R R	0/00/0000 0/00/0000 0/00/0000		625.53CR 151.29CR 298.42CR	000000 000000 000000	1,075.24
1296	XEROX FINANCIAL SERVICES I-3920783	TAX ASSESSOR OFFICE COPIER	R	0/00/0000		114.02CR	000000	114.02
1307	LOVE FUNERAL HOME I-032223-AKRENECK	NONDEPT INDIGENT BURIAL EXP	R	0/00/0000		1,450.00CR	000000	1,450.00
1312	TAX ASSESSOR COLLECTOR I-040523-PTY CASH	TAX ASSESSOR RETIMB PETTY CASH	R	0/00/0000		130.30CR	000000	130.30
1316	LOWES PAY AND SAVE I-119560-230323 I-119560-230330 I-119560-361182	JAIL FOOD JAIL FOOD JAIL FOOD	R R R	0/00/0000 0/00/0000 0/00/0000		34.51CR 70.80CR 38.06CR	000000 000000 000000	143.37
1321	SUTTON CO APPELLATE I-032023-032423	DISTRICT CLERK APPELLATE FEES	R	0/00/0000		10.00CR	000000	10.00
1325	RAFTER W I-3801804	FLOOD CONTROL SUPPLIES	R	0/00/0000		104.80CR	000000	104.80
1386	SNIDER TECHNOLOGY I-29538 I-31631 I-31985 I-31986 I-31987 I-31988 I-31990 I-31991 I-31992 I-32129 I-32130 I-810214	SHERIFF OFFICE IT SERVICES SHERIFF IT SERVICES CSCD OFFICE IT SERVICES CLERK IT SERVICES JP IT SERVICES CO JUDGE IT SERVICES LIBRARY IT SERVICES SHERIFF OFFICE IT SERVICES TAX ASSESSOR IT SERVICES CLERK IT SERVICES SHERIFF TECHNOLOGY SHERIFF BLDG UPGRADE	R R R R R R R R R R R R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		1,599.00CR 1,599.00CR 240.00CR 1,005.00CR 1,099.00CR 200.00CR 996.50CR 1,599.00CR 150.00CR 60.00CR 65.10CR 1,119.99CR	000000 000000 000000 000000 000000 000000 000000 000000 000000 000000 000000 000000	9,732.59
1430	PHARM HOUSE PIERCE SONORA I-428232	JAIL INMATE MEDICATIONS	R	0/00/0000		15.36CR	000000	15.36

PACKET: 03535 GENERAL FUND 04102023
 VENDOR SER: 01
 BANK : 10 GENERAL CASH

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1432	INDIGENT HEALTHCARE SOLUTIONS, LTD I-75261 I-75429	JAIL IHS SOFTWARE JAIL IHS SOFTWARE	R	0/00/0000 0/00/0000		1,059.00CR 1,059.00CR	000000 000000	2,118.00
1440	HCTC (HILL COUNTRY TELECOMMUNICATIONS I-3694200-042023 I-3694300-042023 I-3695100-042023 I-3695400-042023 I-3695500-042023 I-3695700-042023 I-3706300-042023 I-3786700-042023	NONDEPT, AUDITOR, TREASURER CO JUDGE OFFICE CLERK OFFICE LIBRARY JP OFFICE SHERIFF AND JAIL CSCD OFFICE EXTENSION AGENT/H.E. AGENT	R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		778.86CR 285.35CR 129.95CR 145.45CR 145.45CR 337.68CR 145.45CR 97.84CR	000000 000000 000000 000000 000000 000000 000000 000000	2,066.03
1492	AUTOMATIC FIRE PROTECTION, INC I-81000323	LIBRARY FIRE MONITORING SVC	R	0/00/0000		50.00CR	000000	50.00
1494	TXU ENERGY I-69598898-032023 I-69598920-032023	SHERIFF AND JAIL CIVIC CENTER	R	0/00/0000 0/00/0000		805.40CR 639.28CR	000000 000000	1,444.68
1498	TEXAS ASSOCIATION OF COUNTIES I-340455	CLERK REGISTRATION FEES	R	0/00/0000		250.00CR	000000	250.00
1500	CIRA I-SOP017542	JP BUSINESS EMAILS	R	0/00/0000		423.41CR	000000	423.41
1534	GABRIEL ARREDONDO I-032023-CLOTHING	SHERIFF CLOTHING ALLOWANCE	R	0/00/0000		92.00CR	000000	92.00
1547	STERLING COMMISSARY, LLC I-28826SUTTON-185 I-28943 SUTTONTX-187 I-29063SUTTON-189	JAIL OPERATING SUPPLIES JAIL OPERATING SUPPLIES JAIL OPERATING SUPPLIES JAIL OPERATING SUPPLIES	R	0/00/0000 0/00/0000 0/00/0000 0/00/0000		5.10CR 10.20CR 5.10CR	000000 000000 000000 000000	20.40
1557	NARDIS PUBLIC SSAFETY I-0240651 I-0240666 I-0240826 I-0241017 I-0242012	SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE SHERIFF CLOTHING ALLOWANCE	R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		119.98CR 62.04CR 186.12CR 67.99CR 232.33CR	000000 000000 000000 000000 000000	668.46

PACKET: 03535 GENERAL FUND 04102023 ***** CHECK LISTING *****

VENDOR SET: 01 GENERAL CASH

BANK : 10

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1559	THOMAS EDGAR JACKSON							
	I-02786	DISTRICT COURT APPOINTED ATTY	R	0/00/0000		500.00CR	000000	
	I-02789	DISTRICT COURT APPOINTED ATTY	R	0/00/0000		500.00CR	000000	1,500.00
	I-02816	DISTRICT COURT APPOINTED ATTY	R	0/00/0000		500.00CR	000000	
1593	PRO FORCE LAW ENFORCEMENT							
	I-513709	SHERIFF FIREARMS/AMMO	R	0/00/0000		113.00CR	000000	113.00

* * T O T A L S * *			
REGULAR CHECKS:	48	0.00	CHECK AMT 57,278.23
HANDWRITTEN CHECKS:	0	0.00	TOTAL APPLIED 57,278.23
PRE-WRITE CHECKS:	0	0.00	
DRAFTS:	0	0.00	
VOID CHECKS:	0	0.00	
NON CHECKS:	0	0.00	
CORRECTIONS:	0	0.00	
REGISTER TOTALS:	48	0.00	57,278.23

PACKET: 03536 FMFC FUND 04102023 ***** CHECK LISTING *****

VENDOR SET: 01 ROAD & BRIDGE - FMFC

BANK: 15

VENDOR NAME / I.D. DESC CHECK TYPE CHECK DATE DISCOUNT AMOUNT CHECK NO# CHECK AMOUNT

1032 ANGELO BOLT & INDUSTRIAL SUPPLY FMFC OPERATING SUPPLIES R 0/00/0000 244.42CR 000000 244.42

1051 BENSON REPAIR FMFC REPAIRS R 0/00/0000 166.77CR 000000 70.16CR 000000 164.00CR 000000 63.86CR 000000 464.79

1054 PARKER LUMBER FMFC R/M SUPPLIES R 0/00/0000 5.69CR 000000 34.99CR 000000 40.68

1067 BREWER REFRIGERATION FMFC ICE MACHINE RENTAL R 0/00/0000 160.00CR 000000 160.00CR 000000 320.00

1104 CONCHO POWER EQUIPMENT FMFC OPERATING SUPPLIES R 0/00/0000 199.99CR 000000 199.99

1129 DEVILS RIVER AUTO PARTS FMFC REPAIRS R 0/00/0000 2.69CR 000000 22.50CR 000000 3.34CR 000000 29.49CR 000000 37.87CR 000000 21.20CR 000000 17.60CR 000000 134.69

1141 REGAL OIL INC FMFC FUEL R 0/00/0000 2,128.41CR 000000 2,128.41

1266 UNIFTRS HOLDING-TI FMFC EMPLOYEE UNIFORMS R 0/00/0000 19.90CR 000000 19.90CR 000000 19.90CR 000000 59.70

1282 MAYFIELD PAPER COMPANY FMFC R/M SUPPLIES R 0/00/0000 57.33CR 000000 57.33

1297 YELLOWHOUSE MACHINERY CO FMFC REPAIRS R 0/00/0000 490.08CR 000000 490.08

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1440	HCTC (HILL COUNTRY TELECOMMUNICATIONS I-3694900-042023	FMFC WAREHOUSE	R	0/00/0000		142.15CR	000000	142.15
1499	AP KUBOTA I-11856	FMFC REPAIR PARTS	R	0/00/0000		240.99CR	000000	240.99

***** T O T A L S *****

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	12	0.00	4,523.23	4,523.23
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	12	0.00	4,523.23	4,523.23



EXISTING ACCOUNT

AGREEMENT NO. _____

CUSTOMER NO. _____

CUSTOMER SERVICE AGREEMENT

COMPANY NAME (Customer) SUTTON COUNTY LOC. NO. 839
 ADDRESS P O BOX 16 ROUTE NO. _____
SONORA, TX 76950 DATE 12/27/2022
 PHONE (915) 387-5380 SIC/NAICS _____

The undersigned (the "CUSTOMER") orders from UniFirst Corporation and/or UniFirst Holdings, Inc. d.b.a. UniFirst and/or UniFirst Canada LTD. ("UNIFIRST") the rental service(s) at the prices and upon the conditions outlined:

MERCHANDISE SERVICED								
ITEM DESCRIPTION	LOST/DAMAGED REPLACEMENT CHARGE	SERVICE FREQUENCY	NO. OF PERSONS/ISSUE PER PERSON	TOTAL NO. OF CHANGES/PIECES	PRICE PER CHANGE/PIECE	STANDARD/NON-STANDARD ¹	TOTAL FULL SERVICE	TOTAL VAL-U-LEASE ²
UL16 LOGO MAT 4X6H		2	3	6 3	4.2100	3.79	12.63	
UL46 LOGO MAT 3X5V		2	2	8 4	3.1500	2.98	12.60	
0101 LSSHT-CHINO 100% COTTON W		1	2	20	.3300	.32	6.60	
1091 JEAN-100% COTTON DENIM		1	2	20	.3700	.35	7.40	
5388 MAT 3X5 SCRAPER		2	3	10 5	2.2900	1.73	11.45	
6225 2 PLY JUMBO TT (EACH) ROL		2	1	24 24	5.7400	5.79	137.76	
6249 2PLY CTR PULL(EACH)ROLL #		2	1	24 24	6.6700	6.79	160.08	
7046 APR-SPUNPOLY BIB NOPKT-BI		2	1	20 10	.1900	.16	1.90	
76AQ MAT-3X5 U1ST GREAT IMPRES		2	2	10 5	2.2200	1.90	11.10	
76AR MAT-4X6 U1ST GREAT IMPRES		2	2	6 3	3.8100	2.90	11.43	
8118 WET MOP XLG W/BLUE BAND 2		2	6	54 27	1.4100	1.03	38.07	
8131 MOPS-HANDLE 1 1/8 X 60		2	4	4 4	NC		NC	NC
8324 MOPS-UNFRAMED 24"		2	3	6 3	1.4100	.93	4.23	
8336 MOPS-UNFRAMED 36"		2	1	2 1	1.3100	1.41	1.31	

Minimum weekly charge applies, equal to 75% of the initial weekly install value.

OTHER CHARGES	AMOUNT
Garment preparation per piece	1.00 1.75
Name emblem per piece	1.50
Company emblem per piece	3.50
Direct Embroidery	
Garment Maintenance Program	NO
Loss Protection Maintenance Program	NO
Linen Maintenance Program	NO
Mat Protection Program	NO

OTHER CHARGES	AMOUNT
Non-stock sizes per piece	20%
Special cuts per piece	
Restock/Exchange per piece	
Automatic Wiper Replacement	
Automatic Linen Replacement	YES
Ongoing Prep Program	NO
Ongoing Emblem Program	NO
DEFE (See description on reverse side)	3.00 \$3.18
Energy Charge	\$3.00

PAYMENT TERMS: C.O.D. E.F.T. Approved Charge³

COMMENTS

Approved charge: CUSTOMER agrees to make payments within 30 days of invoice receipt. A late charge of 1 1/2% per month (18% per year) for any amount in arrears may be applied.⁴

SALES REP: _____ DATE _____
SALES REP (Print Name)
 ACCEPTED⁵: _____ DATE _____
LOCATION MANAGER (Signature)

LOCATION MANAGER (Print Name and Title)

The undersigned agrees to the attached Customer Service Agreement Terms and attests to have the authority to execute for the named CUSTOMER, and to approve use of any personalization - including logos and identities - that has been requested.

ACCEPTED: Maura Weingart 4/13/23
CUSTOMER (Signature) DATE
Maura Weingart for Sutton Co
CUSTOMER (Print Name and Title)
audubon@suttoncounty.org
EMAIL

¹ Out-sizes of otherwise Standard Merchandise are deemed to be Non-Standard Merchandise.

² Merchandise which is Val-U-Leased is not cleaned by UniFirst.

³ Charge status contingent upon continuing credit worthiness and may be revoked at UniFirst's discretion.

⁴ All returned checks and declined credit/debit cards subject to \$35 processing fee.

⁵ This Agreement is effective only upon acceptance by UniFirst Location Manager.

CUSTOMER SERVICE AGREEMENT TERMS

REQUIREMENTS SUPPLIED. Customer orders from UniFirst Corp. ("UniFirst") the rental garments and/or other items of the type specified in this Agreement ("Merchandise") and related pickup/delivery and maintenance services (collectively with Merchandise, "Services") for all of Customer's requirements therefor, at the prices and upon the terms and conditions set forth herein. Additional Services requested by Customer, verbally or in writing, will also be covered by this Agreement. All rental Merchandise supplied to Customer remains the property of UniFirst. Customer warrants that it is not subject to, and that this Agreement does not interfere or conflict with, any existing agreement for the supply of the Merchandise or Services covered.

PERFORMANCE GUARANTEE. UNIFIRST GUARANTEES TO DELIVER HIGH-QUALITY SERVICE AT ALL TIMES. All items of Merchandise cleaned, finished, inspected, repaired, and delivered by UniFirst will meet or exceed industry standards, or non-conforming items will be replaced by the next scheduled delivery day at no cost to Customer. Items of rental Merchandise requiring replacement due to normal wear and tear will be replaced at no cost to Customer, save for any applicable personalization and setup charges.

Customer expressly waives the right to terminate this Agreement during the initial term or any extension thereof for deficiencies in the quality of Services unless: (1) complaints are first made in writing to UniFirst which set forth the precise nature of any deficiencies; (2) UniFirst is afforded at least 60 days to correct any deficiencies complained of; and (3) UniFirst fails to correct those deficiencies complained of within 60 days. In the event Customer complies with the foregoing and UniFirst fails to correct such deficiencies, Customer may terminate this Agreement by written notice to UniFirst, providing that all previous balances due to UniFirst have been paid in full and that all other conditions to terminate have been satisfied. Any delay or interruption of the Services provided for in this Agreement by reason of acts of God, fires, explosions, strikes or other industrial disturbances, or any other cause not within the control of UniFirst, shall not be deemed a breach or violation of this Agreement.

TERM AND RENEWAL. This Agreement is effective when signed by both the Customer and UniFirst Location Manager and continues in effect for 60 months after installation of Merchandise (for new customers) or any renewal date. This Agreement will be renewed automatically and continuously for multiple successive 60-month periods unless Customer or UniFirst gives written notice of non-renewal to the other at least 90 days prior to the next expiration date.

PRICES AND PAYMENTS. Prices are based on 52 weeks of service per year. Any increase(s) to Service Frequency could result in additional charges. On an annual basis, the prices then in effect will be increased by the greater of the annual percent increase in the Consumer Price Index - All Urban Consumers, Series ID: CUUROOOSAG, other goods and services, or by 5%. Additional price increases and other charges may be imposed by separate written notice or by notation on Customer's invoice. Customer may, however, decline such additional increases or charges by notifying UniFirst in writing within 10 days after receipt of such notice or notation. If Customer declines said additional price increases, UniFirst may terminate this Agreement. Customer also agrees to pay the other charges and minimum weekly charge herein specified. Charges relating to a wearer leaving Customer's employ can be terminated by (1) giving notice thereof to UniFirst and (2) returning or paying for any missing Merchandise issued to that individual. Any Merchandise payments required pursuant to this Agreement will be at the replacement price(s) then in effect hereunder. If an authorized Customer representative is not available to receive and acknowledge delivery of Merchandise, Customer authorizes UniFirst to make delivery and assumes responsibility for related charges/invoices.

If Customer fails to make timely payment, UniFirst may, at any time and in its sole discretion, terminate this Agreement by giving written notice to Customer, whether or not UniFirst has previously strictly enforced Customer's obligation to make timely payments. Customer agrees to pay, and will pay, all applicable sales, use, personal property, and other taxes and assessments arising out of this Agreement.

DEFE CHARGE. Customer's invoices may also include a DEFE charge to cover all or portions of certain expenses including:

D = DELIVERY, or expenses associated with the actual delivery of Services and Merchandise to Customer's place of business, primarily Route Sales Representative commissions, management salaries, vehicle depreciation, equipment maintenance, insurance, road use charges and local access fees.

E = ENVIRONMENTAL, or expenses (past, present, and future) UniFirst absorbs related to wastewater testing, purification, effluent control, solids disposal, supplies and equipment for pollution controls and energy conservation, and overall regulatory compliance.

F = FUEL, or the gas, diesel fuel, oil, and lubricant expenses associated with keeping UniFirst's fleet vehicles on the road and servicing its customers.

E = ENERGY, primarily the natural gas UniFirst uses to run boilers and gas dryers, plus other local utility charges.

MERCHANDISE. Customer acknowledges and agrees to notify all employees that Merchandise supplied is for general occupational use and, except as expressly specified below, affords no special user protections. Customer further acknowledges that: (1) Customer has unilaterally and independently determined and selected the nature, style, performance characteristics, number of changes and scope of all Merchandise to be used and the appropriateness of such Merchandise for Customer's specific needs or intended uses; (2) UniFirst does not have any obligation to advise, and has not advised, Customer concerning the fitness or suitability of the Merchandise for Customer's intended use; (3) UniFirst makes no representation, warranty, or covenant regarding the performance of the Merchandise (including without limitation Flame Resistant and Visibility Merchandise); and (4) UniFirst shall in no way be responsible or liable for any injury or harm suffered by any Customer employees while wearing or using any Merchandise. Customer agrees to indemnify and hold harmless UniFirst and its employees and agents from and against all claims, injuries, or damages to any person or property resulting from Customer's or Customer's employee use of the Merchandise, whether or not such claims, injuries or damages arise from any alleged defects in the Merchandise.

Flame Resistant ("FR") Merchandise supplied hereunder is intended only to prevent the ignition and burning of fabric away from the point of high heat impingement and to be self-extinguishing upon removal of the ignition source. FR items will not provide significant protection from burns in the immediate area of high heat contact due to thermal transfer through the fabric and/or destruction of the fabric in the area of such exposure. FR items are designed for continuous wear as only a secondary level of protection. Primary protection is still required for work activities where direct or significant exposure to heat or open flame is likely to occur.

Visibility Merchandise is intended to provide improved conspicuity of the wearer under daylight conditions and when illuminated by a light source of sufficient candlepower at night. It is Customer's responsibility to determine the level of conspicuity needed by wearers under specific work conditions. Further, Customer agrees that Visibility Merchandise alone does not ensure conspicuity of the wearer and that additional safety precautions may be necessary. The Visibility Merchandise supplied satisfied particular ANSI/SEA standards only when they were new and unused and only if so labeled. Customer acknowledges that usage and laundering of Visibility Merchandise may adversely affect its conspicuity.

Healthcare/Food-Related Customer acknowledges that: (1) UniFirst does not guarantee or warrant that the Merchandise selected by Customer or that processed garments delivered by UniFirst will be appropriate or sufficient to provide a hygienic level adequate for individual Customer's needs; and (2) optional poly-bagging* is recommended to reduce the risk of cross-contamination of Merchandise, and the failure to utilize such service may adversely affect the efficacy of UniFirst's hygienic cleaning process. (* Poly-bag services incur additional charges.)

If any Merchandise supplied hereunder is Merchandise that: (1) UniFirst does not stock for whatever reason (including due to style, color, size or brand); (2) consists of non-UniFirst manufactured or customized FR Merchandise; or (3) consists of Merchandise that has been permanently personalized (in all cases known as "Non-Standard Merchandise"), then, upon the discontinuance of any Service hereunder at any time for any reason, including expiration, termination, or cancellation of this Agreement, with or without cause, deletion of any Non-Standard Merchandise from Customer's Service Program, or due to employee reductions (in each case a "Discontinuance of Service"), Customer will purchase at the time of such Discontinuance of Service all affected Non-Standard Merchandise items then in UniFirst's inventory (in-service, shelf, as well as any manufacturer's supplies ordered for Customer's use), paying for same the replacement charges then in effect.

Customer agrees not to contaminate any Merchandise with asbestos, heavy metals, solvents, inks, or other hazardous or toxic substances ("contaminants"). Customer agrees to pay UniFirst for all Merchandise that is lost, stolen, damaged or abused beyond repair. As a condition to the termination of this Agreement, for whatever reason, Customer will return to UniFirst all standard Merchandise in good and usable condition or pay for same at the replacement charges then in effect.

OBLIGATIONS AND REMEDIES. If Customer breaches or terminates this Agreement before the expiration date for any reason (other than for UniFirst's failure under the performance guarantee described above), Customer will pay UniFirst, as liquidated damages and not as a penalty (the parties acknowledging that actual damages would be difficult to calculate with reasonable certainty) an amount equal to 50 percent of the average weekly amounts invoiced in the preceding 26 weeks, multiplied by the number of weeks remaining in the current term. These damages will be in addition to all other obligations or amounts owed by Customer to UniFirst, including the return of Standard Merchandise or payment of replacement charges, and the purchase of any Non-Standard Merchandise items as set forth herein.

This Agreement shall be governed by Massachusetts law (exclusive of choice of law). If a dispute arises from or relates in any way to this Agreement or any alleged breach thereof at any time, the parties will first attempt to resolve the claim or dispute by negotiation at agreed time(s) and location(s). All negotiations are confidential and will be treated as settlement negotiations. Any matter not resolved through direct negotiations within 30 days shall be resolved exclusively by final and binding arbitration, conducted in the capital city of the state where Customer has its principal place of business (or some other location mutually agreed), pursuant to the Expedited Rules of the Commercial Arbitration Rules of the American Arbitration Association, and governed by the Federal Arbitration Act, to the exclusion of state law inconsistent therewith. The parties will agree upon one (1) Arbitrator to settle the controversy or claim. The successful or substantially prevailing party in any proceeding, including any appeals thereof (as determined by the Arbitrator/court) shall recover all of its costs and expenses including, without limitation, reasonable attorney fees, witness fees, and discovery costs, all of which shall be included in and as a part of the judgment or award rendered hereunder. This provision for Arbitration is specifically enforceable by the parties; the Arbitrator shall have no power to vary or ignore the provisions hereof; and, the decision of the Arbitrator in accordance herewith, may be entered in any court having jurisdiction thereof. Customer acknowledges that, with respect to all such disputes, it has voluntarily and knowingly waived any right it may have to a jury trial or to participate in a class action or class litigation as a representative of any other persons or as a member of any class of persons, or to consolidate its claims with those of any other persons or class of persons. If this prohibition against class litigation is ruled to be unenforceable for any reason in any proceeding, then the prohibition against class litigation shall be void and of no force and effect in that proceeding.

MISCELLANEOUS. The parties agree that this Agreement represents the entire agreement between them. In the event Customer issues a purchase order to UniFirst at any time, none of the standard pre-printed terms and conditions therein shall have any application to this Agreement or any transactions occurring pursuant hereto or thereto. UniFirst may, in its sole discretion, assign this Agreement. Customer may not assign this Agreement without the prior written consent of UniFirst. Customer agrees that in the event it sells or transfers its business, it will require the purchaser or transferee to assume all obligations and responsibilities under this Agreement, provided that such assumption shall not relieve Customer of its liabilities hereunder and provided further that any failure by a purchaser or transferee to assume this Agreement shall constitute a breach and early termination of this Agreement resulting in the obligation to pay all amounts on account thereof as set forth in this Agreement. Neither party will be liable for any incidental, consequential, special, or punitive damages. In no event shall UniFirst's aggregate liability to Customer for any and all claims exceed the sum of all amounts actually paid by Customer to UniFirst. In the event any portion of this Agreement is held by a court of competent jurisdiction or by a duly appointed arbitrator to be unenforceable, the balance will remain in effect. All written notices provided to UniFirst must be sent by certified mail to the attention of the Location Manager. In Texas and certain other locations, UniFirst's business is conducted by, and the term "UniFirst" as used herein means, UniFirst Holdings, Inc. d.b.a. UniFirst.

Loc	Cust No	Customer Name	Address	Route
839	274731	SUTTON COUNTY COURTHOUSE	102 N. WATER AVE SONORA, TX	C5553
839	274737	SUTTON COUNTY LIBRARY	306 EAST MULBERRY ST SONORA, TX	C5543
839	274753	SUTTON CO CIVIC CENTER	1400 N. CROCKETT AVE. SONORA, TX	C5563
839	274757	SUTTON CO SHERIFF DEPT	309 E OAK ST SONORA, TX	C5523
839	274758	SUTTON COUNTY JAIL	309 E OAK ST SONORA, TX	C5533
839	274760	SUTTON COUNTY ANNEX	300 E OAK ST SONORA, TX	C5513
839	463490	SUTTON COUNTY RD & BRIDGE	410 E. PECAN ST. SONORA, TX	C4670

***** End of Report *****